

**CITY OF FERNDALE COURT AND POLICE RENOVATION PROJECT
ATTACHMENT "D" – REQUEST FOR PROPOSAL BID PROPOSAL FORM
JULY 9, 2013**

DETAILED BID PROPOSAL FORM – This Attachment "D" is a WORD fill-in Form – please tab through and enter all information.

(Email Attachment G - "Proposal Breakdown/Schedule of Values" Portion as provided in separate Excel Spreadsheet – email no later than July 24th at 9:00am)

(Submit three (3) signed copies of this form)

NAME OF BIDDER: DeMaria

BIDDERS ADDRESS: 45500 Grand River Ave.

Novi, MI 48374

TO: **CITY OF FERNDALE**
City Clerk
300 East Nine Mile Road
Ferndale, MI 48220

PROPOSAL FOR: GENERAL CONTRACTING SERVICES FOR THE RENOVATION OF THE 43RD DISTRICT COURT AND THE CITY OF FERNDALE POLICE STATION.

1. The undersigned, having familiarized himself with all local conditions to be encountered affecting the cost of the work and examined the contract documents does hereby propose to perform everything required to be performed and to furnish all of the labor, materials, tools, equipment, and services necessary to complete the general contract work required in connection with the above project.

ADDENDUM NO. 1, DATED July 12, 2013

ADDENDUM NO. 2, DATED July 17, 2013

ADDENDUM NO. _____, DATED _____

ADDENDUM NO. _____, DATED _____

Issued thereto, for the Lump Sum Price of _____ Dollars (\$ 2,039,900) (Base Bid)

Said sum to be subject to all of the terms of the contract and to include all money allowances called for in the contract documents applicable hereto.

2. The undersigned affirms that the proposal is based upon the materials of construction, equipment, etc., named or described as standard in the contract documents.

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3. PROPOSAL BREAKDOWN

COURTHOUSE	Breakdown for Accounting Only	Amount
Site Work		<u>25,000</u>
Architectural Work		<u>539,999</u>
Structural/Foundation Work		<u>368,000</u>
Plumbing Work		<u>45,000</u>
Mechanical Work		<u>117,600</u>
Electrical Work		<u>150,000</u>
General Conditions (facilities)		\$42,779.00
General Conditions (staffing)		\$122,872.00
Fee		\$30,000.00
Permits		\$15,000.00
Contingency		N/A
Allowances (labor and material only)	Storm Relocation (Allowance)	\$7,000.00
	Other Hardware	\$20,000.00
	Signage (interior & exterior)	\$12,000.00
Performance Bond		\$10,000.00
Maintenance and Guarantee Bond		\$3,500.00
	Court Total Base Bid (100%)	<u>1,508,750</u>

A. The contractor further agrees to substantially complete the Court Project within Per the Schedule calendar days after award of contract.

B. Courthouse VOLUNTARY
ALTERNATE(S)

Replacement of Existing Roof with EPDM Alternate No. 1	Thirty Two Thousand	\$32,000.00
	(ADD/DEDUCT)	
Voluntary Alternate No. 2	Fifteen Thousand Five Hundred	\$15,500.00
Custom Color (2 coat) for insulated panels	(ADD/DEDUCT)	

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Grand Total for Project

\$ 2,039,900.⁰⁰

Anticipated Local participation (%) 25

Other

For authorized changes in the work, involving additions to or omissions from the work the undersigned agrees to perform or omit, or to cause to be performed or omitted by his subcontractors, such authorized work at net cost to him, plus the following percentages to be added to the cost or credit to the owner, which percentages shall include all the contractor's cost for onsite superintendence, supervision, overhead and profit.

	Additions	Omissions
1. Subcontractor work	<u>10</u> percent	<u>0</u> percent
2. Self-performed work	<u>15</u> percent	<u>0</u> percent

1. The undersigned has carefully examined the bid documents, including the instructions to bidders, general conditions to the contract, special conditions, specifications, drawings and any and all addenda issued, and agrees to be bound by all requirements thereof in the submission of this proposal, and in the performance of the contract if awarded to him on this proposal.
2. The undersigned agrees that his proposal shall not be withdrawn until Ninety (90) days after the time set for receipt of proposal.
3. Address, legal status, and signature of bidder.

The undersigned bidder does hereby designate the address, given below, as the legal address to which all notices, directions, or other communications may be served or mailed.

Street 45500 Grand River Ave.

City Novi, State MI Zip 48374

The undersigned bidder does hereby declare that the bidder has the legal status checked below.

- Individual
- Co-Partnership
- Corporation incorporated under the laws of the state of Michigan



SECTION 1: Additional Required Information

List of all Allowances

All allowances are included in *Attachment D—Request for Proposal Bid Proposal Form*.

1. Estimating and Cost Reporting Procedures

Estimating and Cost Reporting Procedures

DeMaria follows a detailed procedure for the development of a project estimate. Since a project's success is heavily impacted by the quality of the subcontractors and suppliers used, DeMaria maintains a sub-vendor alliance team who meets on a monthly basis to review all subcontractors and vendors before allowing them to bid on DeMaria projects. It is this cross-disciplined team made up of project managers, estimators, and superintendents who review and rate the safety, financial stability, bonding capacity, and references of all subcontractors and suppliers before approving them for DeMaria's approved supplier list.

From this approved listing, DeMaria then solicits competitive bids for the project scope of work. Estimates are developed and continuously updated on the estimators' Timberline software until bid day. If DeMaria is awarded the project, the estimate is then developed into a schedule of values for use by our Operations department.

Our project team will develop and monitor an effective system of project cost control and cost reporting for this project. A procedure for the review, processing, and payment of applications by trade contractors will be developed for progress and final payments along with the application for progress and final payments by DeMaria. Cost accounting records on work performed, actual cost for labor and material or other basis requiring accounting records will be maintained where required.

Additionally, DeMaria uses Timberline Software that is used to track all budgets, changes, RFI's, material status, and other project reports. Owner progress meetings will be conducted to discuss schedule updates, RFI status, and submittal logs. This information will be attached to the meeting minutes to be reviewed by the team.

Please find sample cost reports behind this page.

40-2822-01 Northbank Ctr 2nd Flr Ceiling
Rob Kakoczki

<u>BI#/EX#</u>	<u>Description</u>	<u>Estimate</u>	<u>Commitment</u>	<u>Actual</u>	<u>% Est Spent</u>	<u>Over/Under</u>
0000	Base					
1-200-001	Yard Misc Trucking	300.00			.00%	300.00
1-200-050	Project Manager	100.00			.00%	100.00
	Division Total:	400.00*	.00*	.00*		400.00*
9-500-100	Acoustical Treatment	1,700.00		1,109.47	65.26%	590.53
9-500-101	Acoustic Clg Grid			477.08	.00%	477.08-
	Division Total:	1,700.00*	.00*	1,586.55*		113.45*
	BI/EX Totals	2,100.00*	.00*	1,586.55*		513.45*
	Job Totals	2,100.00*	.00*	1,586.55*		513.45*
	Report Totals:	2,100.00*	.00*	1,586.55*		513.45*

COST vs. ESTIMATE SPREADSHEET

DeMaria Building Company
 Job #40-2822-01
 Northbank Center 2nd Floor Ceiling

	> Total Cost <			> Labor <			> Material <			> Subcontractor <		
	Estimate	Cost	Variance	Estimate	Cost	Variance	Estimate	Cost	Variance	Estimate	Cost	Variance
0000 BASE												
1-200-001	300.00	0.00	300.00	300.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00
1-200-050	100.00	0.00	100.00	100.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
	400.00*	.00*	400.00*	400.00*	.00*	400.00*	.00*	.00*	.00*	.00*	.00*	.00*
9-500-100	1700.00	1109.47	590.53	1000.00	473.08	526.92	700.00	636.39	63.61	0.00	0.00	0.00
9-500-101	0.00	477.08	-477.08	0.00	473.08	-473.08	0.00	4.00	-4.00	0.00	0.00	0.00
	1,700.00*	1,586.55*	113.45*	1,000.00*	946.16*	53.84*	700.00*	640.39*	59.61*	.00*	.00*	.00*
	2,100.00*	1,586.55*	513.45*	1,400.00*	946.16*	453.84*	700.00*	640.39*	59.61*	.00*	.00*	.00*
Job Total	2,100.00*	1,586.55*	513.45*	1,400.00*	946.16*	453.84*	700.00*	640.39*	59.61*	.00*	.00*	.00*